



The Catholic Women's League of Canada  
ALBERTA MACKENZIE PROVINCIAL COUNCIL

**ONE** HEART  
VOICE  
MISSION

### **Secretary's Oral Report**

Alberta Mackenzie 69<sup>th</sup> Annual Convention

Memorial Hall, Westlock, AB

June 4, 2016

Madam President,

The activities of the Secretary have been focussed on preparation for the 69<sup>th</sup> Annual Convention, ensuring the minutes for the mid-winter meeting held in Leduc, AB in January are sent out to the Executive for review; ensuring the Motion Book is updated with the most recently approved Motions; updating the Provincial, Diocesan and Life Member Rosters.

The Executive was contacted to ensure the reports for this meeting are distributed to the other members of the Executive and to be ready for inclusion into the minutes of this meeting.

Queries regarding the Convention via email were responded to in a somewhat timely fashion.

Lessons learned during this year, if I might quote Benjamin Franklin:

“Don't put off until tomorrow what can be done today.”

This concludes my report.

*Ruth B.,*

Provincial Secretary